

PAMPA INDEPENDENT SCHOOL DISTRICT (PISD)
STUDENT COMPLAINT FORM
FOR REPORTING **DATING VIOLENCE AND SEXUAL VIOLENCE**

Name: _____ Student ID: _____

Grade: _____

Date: _____ Time: _____ School: _____

Please answer the following questions about the most serious incident:

Print the name of the **alleged perpetrator(s)** of the dating violence or sexual violence:

What is the relationship between you and the alleged perpetrator(s)?

Describe the incident (What happened?):

When and where did it happen? _____

Were there any witnesses? _____yes _____no

If yes, print the first and last names of the witnesses.

Is this the first incident? _____yes _____no

If no, how many times has it happened before?

Other information, including previous incidents or threats by this person and include the dates:

The student or parent/guardian declined to complete this form:

Administrator Name: _____

Date: _____

I certify that all statements made in this complaint are true and complete. Any intentional misstatement of fact will subject me to appropriate discipline. I authorize school officials to disclose the information I provide only as necessary in pursuing the investigation.

Signatures:

Student: _____ Date: _____

School Official Receiving Complaint: _____ Date: _____

School Official Conducting Follow-Up: _____ Date: _____

Notes of Actions Taken:

Additional Information from Student and/or Staff:

TIMELINE/CHECKLIST

<u>Date</u>	<u>Documentation/Follow-Up</u>	<u>Signatures of Parent/ Student/Staff</u>
_____	Meeting with parent and student (alleged perpetrator)	_____
_____	Meeting with parent and student (alleged victim)	_____
_____	Safety Plan Completed with Local Resources shared	_____
_____	Received copy of Protective Order, if obtained, by parent	_____
_____	Stay Away Agreement Completed	_____
_____	School Counseling Sessions held	_____
_____	Referral for Counseling done, if needed	_____
_____	Problem was Resolved	_____

Pampa ISD does not discriminate on the basis of race, color, national origin, sex disability, or age.

El Distrito de la Escuela Independiente de Pampa (PISD) no discrimina en base a raza, color, origen nacional, sexo, discapacidad, o edad.

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