

PAMPA INDEPENDENT SCHOOL DISTRICT

FELONY CONVICTION NOTICE

Senate Bill 1 passed by the State of Texas Legislators, Section 44.034, Notification of Criminal History, Subsection (a) states a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. This form addresses this requirement and must be submitted. **NOTE:** Conviction of a felony does not necessarily disqualify a vendor from receiving a Contract, but are examined on a case by case basis.

**BACKGROUND CHECKS:** The PISD reserves the right to require additional background checks of identified personnel performing work on any projects or services where direct contact with staff and students may occur. The cost of required background checks will be born by the successful vendor. PISD reserves the right to conduct the background checks by a third party or other solution in order to assure itself of an through background check. PISD will absorb the cost of background checks it performs; however, these costs will be passed on to the vendor at the current rate of charges based on the level and type of background check required.

Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed *before* the termination of the contract".

This notice is not required of a publicly held corporation.

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony conviction has been reviewed by me and the following information furnished is true to the best of my knowledge.

Vendor's Name: \_\_\_\_\_

Authorized company Official's Name: (please print) \_\_\_\_\_

**A.** My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

\_\_\_\_\_  
**Signature of Company Official**

**B.** My firm is neither owned nor operated by anyone who has been convicted of a felony.

\_\_\_\_\_  
**Signature of Company Official**

**C.** My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

\_\_\_\_\_  
\_\_\_\_\_

Name of Felon(s): \_\_\_\_\_

Details of Conviction: \_\_\_\_\_

**Signature of Company Official:** \_\_\_\_\_