

Pampa ISD

Kindergarten Round-Up

PISD Administration Building

Tuesday
May 02, 2017

Event hosted by: Pampa ISD

Type of Event: Kindergarten Enrollment

Facilitator: Pampa ISD Staff

Note taker: Charlene Gee

Time: 4:00-6:00 PM

Attendance: 70 + Staff

Event was busy and families were not signing in and/or not signing in for everyone that was in attendance. 81 students were enrolled

Attendees: Pampa ISD Families and Staff

Sign ins located in Title I Book at the Pampa ISD Administration Building 1233 N. Hobart, Room HR-7

Information Given or offered: Health History, Home Language Survey, McKinney Vento Act forms, Migrant form, Request for student educational records, new student health Survey, Enrollment forms- All in English and Spanish, Transfer requests, Pampa ISD Coloring Pages

Families were welcomed and directed to either the elementary campus tables which were decorated in school colors with staff and mascots or to sign in. Once signed in, families were checked in by making sure they had the proper documents to enroll their student. Once checked in they were assigned their campus by address and directed into the board room. Once in the board room, shot records were looked over by Pampa ISD nurses to make sure shots were current for kindergarten. Next families visited the enrollment table in which they received the enrollment packet to fill out and sign. Copies were made of documents such as driver's license, birth certificate, social security card, etc...

Families were then directed to the campus secretaries. They made sure packets were complete and signed. Translators available if needed. Families were free to go once enrolled.

Event Advertised: Flyer X3, Flyer at Top Value, The Plaza and HR Hallway, Pampa ISD Campus Facebooks, Skylert all district email, GO Green X 3, Elementary remind text, Pampa ISD VIPS website under events, and The Pampa News.