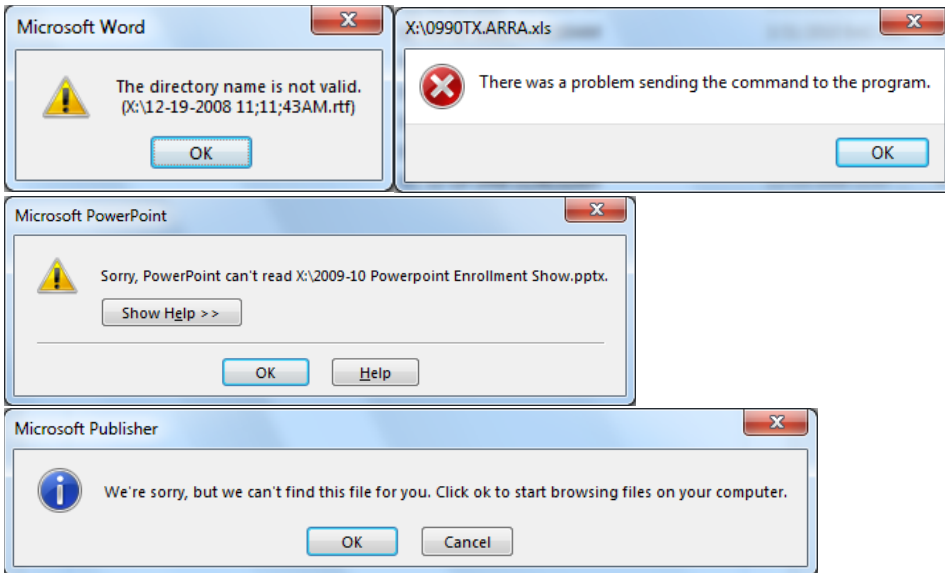
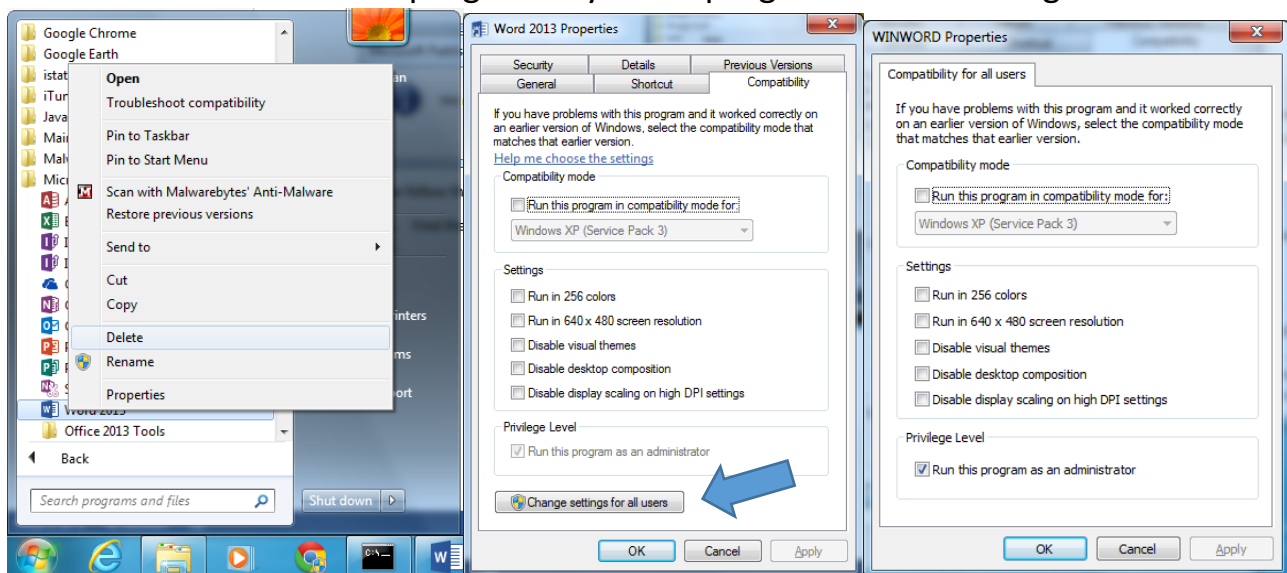


When trying to open an old document in the new Office 2013 programs and you receive an error message like these:



Please follow these instructions:

1. Find the shortcut for each program in your all programs menu and right click on it.



2. Click on properties and then choose the compatibility tab.
3. Then click on the Change settings for all users button at the bottom (arrow).
4. Uncheck the box beside "Run ths program as an administrator".
5. Say ok to all windows and try to open your document again.

NOTE: You may find it necessary to do this for your email shortcut too.